

Aurora, Nebraska
December 9, 2025

A meeting of the Mayor and Council of the City of Aurora, Nebraska, was convened in open and public session at 7:30 p.m. on December 9, 2025 at the City Hall. Present were Councilors: Wayne Roblee, Daniel Bartling, Mark Dunn, Dick Phillips and Esther Bergen. Mayor Marlin Seeman conducted the meeting. City Officials present were City Administrator Adam Darbro, City Attorney Ross Luzum, Chief of Police Paul Graham, Public Works Director Jeremy Cattau and Clerk/Treasurer Barbra Mikkelsen.

Notice of said meeting was given by publication in the Aurora News Register on December 3, 2025. Notice of meeting was simultaneously given to the Mayor and all members of the Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to these minutes. Availability of the agenda of this meeting was communicated in the advance notice and in the notice to the Mayor and Council. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Mayor Seeman stated "AS PERSCRIBED BY LAW A COPY OF THE NEBRASKA OPEN MEETINGS ACT IS POSTED BY THE DOUBLE DOORS IN THE COUNCIL CHAMBERS."

MINUTES:

Councilor Dunn moved to approve the minutes from the November 11, 2025 meeting. Councilor Phillips seconded the motion. Voting Aye: Roblee, Bartling, Dunn, Phillips and Bergen. Nay: None. Absent and not voting: Lackore. The motion carried.

PETITIONS, COMPLAINTS, COMMUNICATIONS: REPORTS BY OFFICERS, BOARD, COMMITTEES:

Clerk/Treasurer Mikkelsen presented the Expenditures and Clerk/Treasurer reports for the month ending November 30, 2025. Councilor Phillips moved to approve said reports. Councilor Roblee seconded the motion. Voting Aye: Bartling, Dunn, Phillips, Bergen and Roblee. Nay: None. Absent and not voting: Lackore. The motion carried.

Councilor Dunn reported the claims presented by the Clerk were in order and moved that said claims be allowed and checks drawn on the various funds for payment of same be approved. Councilor Bergen seconded the motion. Voting Aye: Dunn, Phillips, Bergen, Roblee and Bartling. Nay: None. Absent and not voting: Lackore. The motion carried. A listing of said claims is attached to these minutes.

Brett Mitchell & Will Jackson of Hamilton County Trails Committee gave a presentation regarding the status of the trails project.

Andrew Wilshusen of JEO Consulting Group spoke on Change Order No. 9 for the Aurora 1st Street Project he stated it was a decrease of \$2,588.25. Councilor Dunn moved to approve Change Order No. 9 for the Aurora 1st Street Project. Councilor Phillips seconded the motion. Voting Aye: Phillips, Bergen, Roblee, Bartling and Dunn. Nay: None. Absent and not voting: Lackore. The motion carried.

Andrew Wilshusen of JEO Consulting Group spoke on Payment No. 12 to Mid-Nebraska Land Developers for 1st Street Improvement Project. He stated the this pay application was for \$350,799.45. Councilor Roblee moved to approve Payment No. 12 to Mid-Nebraska Land Developers for 1st Street Improvement Project for \$350,799.45. Councilor Dunn seconded the motion. Voting Aye: Bergen, Roblee, Bartling, Dunn and Phillips. Nay: None. Absent and not voting: Lackore. The motion carried.

Councilor Phillips moved to approve the Certificate of Substantial Completion for the 1st Street Paving Project. Councilor Bergen seconded the motion. Voting Aye: Roblee, Bartling, Dunn, Phillips and Bergen. Nay: None. Absent and not voting: Lackore. The motion carried.

City Administrator Darbro presented Resolution 25-14 authorizing the Mayor to execute a municipality maintenance agreement with NDOT for the cross-walk lights to be installed at the intersection of Highway 14 and L Street. Councilor Phillips moved to approve Resolution 25-14 municipality maintenance agreement with NDOT for the cross-walk lights. Councilor Dunn seconded the motion. Voting Aye: Roblee, Bartling, Dunn, Phillips and Bergen. Nay: None. Absent and not voting: Lackore. The motion carried and the following resolution was declared passed and adopted.

RESOLUTION 25-14

A RESOLUTION ADOPTING AND APPROVING THE EXECUTION OF AN AGGREEMENT WITH THE DEPARTMENT OF TRANSPORTATION OF NEBRASKA FOR A RECTANGULAR RAPID FLASHING BEACON (RRFB) SYSTEM ON HIIHWAY N-14 AT THE INTERSECTION OF L STREET.

BE IT RESOLVED by the City Council and Mayor of the City of Aurora, Nebraska that:

1. The City of Aurora shall enter into an Agency Agreement with the Nebraska Department of Transportation for a Rectangular Rapid Flashing Beacon (RRFB) system on Highway N-14 at the intersection of L Street in Aurora, Nebraska.

2. The City Council and the Mayor of the City of Aurora are hereby authorized and directed to execute said agreement on behalf of the City of Aurora and the City Clerk is authorized to attest said execution.

3. This resolution will be marked Exhibit "G" and a copy attached to each original agreement.

PASSED AND APPROVED this 9th day of December, 2025.

ATTEST:

Barbra Milheben
City Clerk



City Administrator Darbro presented Ordinance No. 1226. He stated it was to establish rules, regulations and fees for mobile food vendors.

City Attorney Luzum read Ordinance No. 1226 by its title: AN ORDINANCE TO AMEND TITLE XI BUSINESS REGULATIONS, ADDING CHAPTER 123 MOBILE FOOD VENDORS, TO THE MUNICIPAL CODE OF THE CITY OF AURORA, NEBRASKA; TO REPEAL CONFLICTING ORDINANCES AND SECTIONS; TO ORDER THE ORDINANCE PUBLISHED IN BOOK, PAMPHLET, OR ELECTRONIC FORM; AND TO PROVIDE FOR AN EFFECTIVE DATE.

Councilor Phillips moved to bring Ordinance 1226 before the council and to suspend the statutory three reading rule for consideration of this ordinance. Councilor Dunn seconded the motion. Voting Aye: Bartling, Dunn, Phillips, Bergen and Roblee. Nay: None. Absent and not voting: Lackore. The motion having been concurred in by three fourths majority of all members elected to the Council passed and said statutory three reading rule was suspended.

Councilor Dunn moved for final adoption of Ordinance No. 1226. Councilor Roblee seconded the motion. The Mayor then stated the question, "Shall Ordinance No. 1226 be passed and adopted?" Upon roll call vote, the following Councilors voted Aye: Dunn, Phillips, Bergen, Roblee and Bartling. Nay: None. Absent and not voting: Lackore.

The passage and adoption of said Ordinance having been concurred in by a majority of all members elected to the Council was by the Mayor declared passed and adopted and the Mayor in the presence of the Council signed and approved said Ordinance and the Clerk attested the passage and approval of same and affixed her signature thereto. Said Ordinance shall be preserved and kept in a separate and distinct volume known as the Ordinance Record of the City of Aurora, Nebraska and same be incorporated herein by reference.

City Administrator Darbo presented Resolution 25-15 approving a master schedule of fees and charges. He stated the resolution was to establish fees and charges as necessary to recover City costs in providing City services, materials, permits, and products. Councilor Dunn moved to approve Resolution 25-15 approving a master schedule of fees and charges. Councilor Phillips seconded the motion. Voting Aye: Phillips, Bergen, Roblee, Bartling and Dunn. Nay: None. Absent and not voting: Lackore. The motion carried and the following resolution was declared passed and adopted.

RESOLUTION 25-15

CITY OF AURORA MASTER FEE RESOLUTION

WHEREAS, it is necessary for the staff of the City of Aurora to provide services, materials, products, permits, and facilities for the use by the public, that will be reimbursed by said members of the public, and,

WHEREAS, it is necessary for the Mayor and City Council of the City of Aurora to establish and adopt, by resolution, a schedule of appropriate fees and charges as are necessary to recover City costs in providing City services, materials, permits, and products,

WHEREAS, it is desirable to maintain a Master Fee Schedule which provides a compilation of fees and charges assessed by the departments of the City of Aurora, as attached herein,

THEREFORE BE IT RESOLVED by the Mayor and Council of the City of Aurora that the following City of Aurora Master Fee Resolution as found in Attachments 1 to 7, are hereby adopted and established for the City of Aurora,

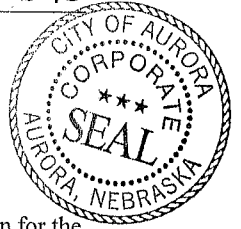
BE IT FURTHER RESOLVED THAT all other fees and charges be set as directed by the applicable Council Committees.

Passed and adopted this 9th day of December, 2025.

Marla Heeman
Mayor

Attest:

Barbra Miller
City Clerk



Councilor Phillips moved to approve an Administrative Subdivision for the property located at: Lot 3, Lot 4, and Lot 5, Springer Subdivision, City of Aurora, Hamilton County, Nebraska. Councilor Bergen seconded the motion. Voting Aye: Bergen, Roblee, Bartling, Dunn and Phillips. Nay: None. Absent and not voting: Lackore. The motion carried.

Councilor Dunn moved to approve an Administrative Subdivision for the property located at: Lot 12, Lot 13, and Lot 14, Block 7, Enterprise Addition, City of Aurora, Hamilton County, Nebraska. Councilor Phillips seconded the motion. Voting Aye: Roblee, Bartling, Dunn, Phillips and Bergen. Nay: None. Absent and not voting: Lackore. The motion carried.

Councilor Roblee moved to approve the Mayor's appointment of Kyle Otto to the Board of Adjustment. Councilor Phillips seconded the motion. Voting Aye: Roblee, Bartling, Dunn, Phillips and Bergen. Nay: None. Absent and not voting: Lackore. The motion carried.

Councilor Dunn moved to approve the Mayor's appointment of Adam Darbro and Tamar Jiminez to the Aurora Downtown Revitalization Committee (effective date of appointment/hire to respective positions). Councilor Bergen seconded the motion. Voting Aye: Bartling, Dunn, Phillips, Bergen and Roblee. Nay: None. Absent and not voting: Lackore. The motion carried.

REORGANIZATION OF COUNCIL

Councilor Roblee nominated Councilor Paul Lackore for Council President. Councilor Phillips moved to cease nominations and to elect Councilor Lackore President. Councilor Dunn seconded the motion. Voting Aye: Phillips, Bergen, Roblee, Bartling and Dunn. Nay: None. Absent and not voting: Lackore. The motion carried nominations were ceased and Councilor Lackore was elected Council President for 2026.

Councilor Phillips moved to approve the appointment of Andrew Wilshusen (Class A, License # S-1696) from JEO Consulting Group, Inc. as City Street Superintendent with January 1, 2026 beginning appointment date. Councilor Roblee seconded the motion. Voting Aye: Bergen, Roblee, Bartling, Dunn and Phillips. Nay: None. Absent and not voting: Lackore. The motion carried.

Mayor Seeman made the following appointments of City Officials and Department Heads for 2026.

2026 Appointed City Officials and Department Heads

City Administrator	Adam Darbro
City Attorney	Ross Luzum, Powell & Luzum
City Physician	Dr. Mark D. Jobman
City Engineer	JEO Consulting Group, Inc.
City Clerk/Treasurer	Barbra J. Mikkelsen
Deputy Clerk	Di Ana Leininger
Street Superintendent	Andrew Wilshusen
Public Works Director	Jeremy Cattau
Zoning Administrator	
Waste Water Plant Superintendent	John Allen
Fire Chief	Thomas D. Cox
EMS Captain	Kirt Smith
Chief of Police	Paul L. Graham
Cemetery Superintendent	Dustin Brandt
Librarian	Laurel Marlatt
Park Superintendent	Riley Nuss
Police Chaplain	Rev. Karl Larson
Police Officers: Ryan Dummer, Lieutenant, Nathan Friesen, Sergeant, Corey Dvorak, Police Officer II, John C. Johnston, Police Officer II, Adam Seger, Police Officer II, Cody Barry, Police Officer II, Grant Fox, Police Officer II, Peyton Ott, Police Officer I, Violet Kluck, Police Officer I	

Councilor Phillips moved to approve the Mayor's appointments of the City Officials/Department Heads as stated for 2026. Councilor Dunn seconded the motion. Voting Aye: Roblee, Bartling Dunn, Phillips and Bergen. Nay: None. Absent and not voting: Lackore. The motion carried.

Councilor Dunn moved to approve the Council Committee appointments for 2026. Councilor Phillips seconded the motion. Voting Aye: Roblee, Bartling, Dunn, Phillips and Bergen. Nay: None. Absent and not voting: Lackore. The motion carried. Councilor Committees for 2026 are as follows:

Fees/Claims

Mark Dunn*
Esther Bergen
Dan Bartling

Public Works

Wayne Roblee*
Dick Phillips
Paul Lackore

Public Safety

Dick Phillips*
Dan Bartling
Mark Dunn

Recreation & Facilities

Paul Lackore*
Wayne Roblee
Esther Bergen

*Chairperson

Councilor Phillips moved to designate the Aurora News Register as the Official Newspaper for the City of Aurora. Councilor Bergen seconded the motion. Voting Aye: Bartling, Dunn, Phillips, Bergen and Roblee. Nay: None. Absent and not voting: Lackore. The motion carried.

Councilor Phillips moved to approve the appointment of the Aurora Volunteer Fire Department members. Councilor Roblee seconded the motion. Voting Aye: Dunn, Phillips, Bergen, Roblee and Bartling. Nay: None. Absent and not voting: Lackore. The motion carried. The following were appointed as Volunteer Fire Department members:

Chris Bengert, Alex Briner, Thomas Cox, Blake Delarm, Brent Dethlefs, George Eberly, Jeremy Hope, Caden Huenefeld, Chris Hyde, Landen Johansen, Ryder Keller, Kelvin Kreitman, Rennie Love, Randy Maahs, Bobby Meade, Travis Mitchell, Cheyenne Morris, Glen Obermeier, Clinton Roberts, Stephen Saddler, Harlan Schafer, Jeffrey Schneider, Caleb Smith, Eric Smith, Kirt Smith, Phillip Thomas, Spencer Werner and Jeremy White.

MISCELLANEOUS:

ADJOURNMENT:

Having completed all items on the agenda, and there being no further business to conduct, Mayor Seeman declared the meeting adjourned at 8:25p.m.

Mark Seeman
Mayor

ATTEST:

Barbra Milheiser
City Clerk

